



ILM LEVEL 2 AWARD IN Effective Mentoring Skills

Who is this qualification for?

This qualification is for those who wish to develop their knowledge and skills in order to understand and undertake effective mentoring in a range of situations, such as an organisation, the voluntary sector, community groups, etc.



Benefits for individuals

- Develop an understanding of the role and nature of mentoring
- Utilise mentoring skills to reflect on own performance and learn key listening & questioning techniques
- Understand how to organise mentoring activities and plan for effective mentoring sessions
- Reflect on own performance and define the goals, progress and actions required
- Nationally recognised ILM award



Benefits for employers

- Gives employees the skills and knowledge to develop effective mentoring practices within their own roles and responsibilities
- Develops a mentoring culture in your organisation by introducing key mentoring skills and techniques
- Development for managers at a national standard

How does the Learning take place?

The course is modelled on self-directed blended learning, using a combination of online bite-sized, flexible learning modules.

Content

INDUCTION

1-hour virtual meet and greet with your tutor

MODULE 1

What is mentoring?

- approx. 12 hours of self-study using an E Portfolio

Assessment - Assignment

- Benefits to Individuals & Organisations
- What is the difference between being a mentor, counsellor, trainer, and, line manager?
- Functions of a Mentor
- Skills of a Mentor
- Barriers to mentoring
- Ethics & Boundaries
- Mentoring Models
- Fundamentals of:
 - Planning
 - Record Keeping
 - Evaluation

MODULE 2

Practical Experience

- minimum of 3 hours of mentoring

- 1 Hour Individual Professional Discussion with your Tutor to discuss your experience of Mentoring skills & Development of a Personal Development Plan.
- Evidence of:
 - Planning Mentoring Activities
 - Setting Targets
 - Records
 - Feedback
 - Self-evaluation
- 3 hours of mentoring activities

Tutor support will be available via email at studentsupport@alstraining.org.uk. *The three hours can be made up of several sessions over a period of time.

All ILM learners receive a minimum of 12 months membership of the Institute of Leadership & Management, bringing access to a wealth of resources to support their leadership development.



On Completion the ILM Digital Credentials will be gained alongside Certification.



Mae'r Rhaglenni Prentisiaeth a Twf Swyddi Cymru+, a arweinir gan Lywodraeth Cymru, yn cael cymorth ariannol gan Gronfa Gymdeithasol Ewrop

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